



Ringwood Public Schools

Home of the Red Devils

101 W. 5th Street, Ringwood, OK 73768

Phone: 580-883-2202 H.S. Fax: 580-883-8019

Elementary Fax: 580-883-2228, Superintendent's Office Fax: 580-883-2220

Elementary Principal: Denise Bowers

Superintendent: Wade Detrick

HS Principal: James Worley

RINGWOOD PUBLIC SCHOOLS REOPENING FRAMEWORK

Teachers report on Monday, August 10, 2020

Students report on Thursday, August 13, 2020

- GOALS:
- (1) Learning will be constant.
 - (2) Maintain a healthy environment.
 - (3) Limit large group indoor exposure when possible.
 - (4) Provide COVID-19 Professional Development to faculty and staff.

Ringwood Public Schools strongly believes the best teaching/learning practices stem from an in-person, traditional classroom style, environment. We believe teachers have the best opportunity to meet the individual needs of our students when they are around them daily and can firsthand observe their educational, social and emotional needs.

It is understood, at times, circumstances beyond our control could evolve from the pandemic in our community, state and nation. IF such circumstances arise, Ringwood Public Schools will be prepared to transition into a blended/virtual type educational setting until we are allowed to return back to our buildings and classrooms.

Parents, if you feel that you have been exposed, in close contact and/or have symptoms and you feel it is best to self quarantine please call your building principal to enter into our blended learning short-term program with your teacher. This may include paper/pencil and/or online assignments. If you need a learning device or internet hotspot for connectivity that can be arranged.

Ringwood Public Schools will be operating on a 4-tier (Level 1, Level 2, Level 3 and Level 4) system. Each Level will have to do with the positive cases of COVID-19 that are confirmed within our school. If Ringwood Schools is forced to close a building or all operations, closures will be for the shortest time possible.

Level 1: Start of school with zero (0) positive cases of COVID-19. Temperatures will be checked and cleaning will be increased.

- Level 2:** Ten percent (10%) or less positive cases of COVID-19 within each building (Lower Elementary, Upper Elementary, JH/HS Building). Ringwood Schools will take temperatures at morning and noon of all kids and increase cleaning schedules of facilities.
- Level 3:** Eleven percent (11%) or more cases of COVID-19. Ringwood Schools will split all grades in half. One half will attend in-class instruction on Monday and Thursday and the second half will attend in-class instruction on Tuesday and Friday. Wednesday will be a day for all staff to report to work for additional cleaning and planning of instruction. Any scheduled school day of the week a student is not in class he/she will be at home utilizing distance learning. Attendance and grades will be taken, including those who are distance learning at home.
- Level 4:** At the recommendation and/or mandate of local, county or state emergency management officials or the State Dept. of Education, all school facilities and/or activities will be closed. Students will be receive instruction through our blended learning to include on-line and /or paper pencil packets.

BUSES:

LEVEL 1, 2 and 3--The school requests and encourages parents to drop-off and pick-up their children, if possible. Bus seats, handles, door and high touch areas will be disinfected twice daily to avoid the spread of germs. Weather permitting; route bus windows will be partially open to allow fresh air to circulate within the bus. Ringwood Public Schools request that parents not put children on the bus if they are running a temperature of 100.4 °F or more. Face coverings are not mandatory. All students will have their temperature taken as they enter the bus. A child's parents/guardian will be notified if their child is running a temperature of 100.4 °F or more. If the child's parent/guardian is still at home then the child will return home. If they child's parent/guardian is not at home then the child will be required to wear a face covering and sit in a front seat until they reach school. Upon arrival to school the child will report to the office and parents will be notified to come pick up their child. The student will be isolated until their parents pick them up. **Level 4:** School facilities closed and no buses will run.

CAFETERIA:

LEVEL 1, 2 and 3--Schedules will be arranged so that students will enter the cafeteria in 10 minute intervals. Both the cafeteria and the Board of Education room will be utilized as eating facilities to better separate groups during the times for breakfast and lunch. Grab and Go breakfast and sack lunches may be used at various times to help eliminate extra-large group settings. No child can enter the building until after 7:45 AM. **Level 4:** Schools will be closed and Grab and Go breakfast and lunch will be available as a pick-up only at the school cafeteria from 9:30 to 11:00 on weekdays.

WATER FOUNTAINS:

LEVEL 1, 2 and 3--All traditional "bubble up" water fountains will be disconnected until further notice. Students and staff are encouraged to bring filled water bottles or other clear non-breakable water containers with a lid to school with them. We ask that students put their name and grade level on their bottle or container. These water containers/bottles should be taken home EACH day after school to be washed and disinfected. Only bottle fill machines will be available for bottle fill up at school.

TEMPERATURE SCREENING:

LEVEL 1 and 2--Teachers and staff will take their temperature daily as they arrive to school. Each day, students will have their temperature taken prior to entering the cafeteria for breakfast and before or during the first hour of school. Any person with a temperature over 100.4 °F will be sent home. Once again, we ask parents to take their child's temperature before sending them to school.

Level 3: Temperatures will be taken a second time of the day prior to eating lunch.

FACE COVERINGS:

LEVEL 1, 2 & 3--All students, teachers and staff members are welcome to wear a face covering at any given time when being at school. Face coverings will not be provided by the school system; therefore, we ask parents to send face coverings for their child if they (the parent) want their child to wear one. Face coverings could become mandatory during the school year if the State of Oklahoma mandates it. All parents and visitors are encouraged to wear a face covering when entering the building. Temperature checks will be required to enter the school buildings. If a temperature is over 100.4 °F, Admittance to the building will be denied. Parents need to call ahead when picking up their child(ren) and when they get to school so we can send your child out. Parents will not be allowed to wait inside the school buildings.

If a parent chooses for their child to wear a face covering, it will be your child's responsibility to wear the face covering. It will not be the teacher's responsibility to ensure that your child has his/her face covering on.

HYGIENE:

LEVEL 1, 2 and 3--Handwashing is one of the best means of protection against infection. Students will be reminded to wash their hands often with soap and water for at least 20 seconds. All will have access to an alcohol-based hand sanitizer when hand-washing opportunities are not readily available. Upon the closure of each class leaving a specific section and entering another section, student desks will be cleaned with a disinfectant.

IN-CLASS, BLENDED OR VIRTUAL LEARNING:

LEVEL 1, 2 and 3 -- In-Class Students: All students will be considered In-Class students unless prior arrangements have been made to become fully Virtual prior to the start of school. In-class students will be educated with normal in-class teaching, assignments and grading. Students who because of COVID-19 or other health issues that require the student to be at home for a number of days will go to a blended learning approach that may consist of paper-pencil packet or on-line learning activities. Any student that needs a learning device or hotspot for connectivity will have the opportunity to check these items out from the school. There will be a one-time \$20 insurance fee for the learning device and \$10 hotspot fee. Without the insurance fee parents will be responsible for all repairs or damaged devices. Parents must contact the child's principal for checkout procedures.

Virtual Students: All educational activities will be completed on-line. There will be no option for paper/pencil packets. Parents may contact the school for needs and options of checking out a device and/or hotspot for instruction and /or connectivity purposes. All Virtual Students will be on a semester basis. Attendance and grades will be required with all Virtual Students. Participants must have consistent, daily internet services available at home. Virtual students will not be allowed to participate in extracurricular activities (example: sports, FFA, FCCLA, Band, etc.) All courses including elective

courses will be completed online. Agriculture Education, Family and Consumer Sciences and Band will not be available on full virtual students.

Ringwood Schools may use Edmentum, Edgenuity, A+ Learning, Rosetta Stone, Exact Path, Imagine Learning, Learning Without Tears and other online curricular resources used in the classroom setting (or a combination of these resources) for at-home virtual or blended learning. All of these learning management systems or teacher curriculum will be aligned with Oklahoma Academic Standards.

Students will receive full credit for all classes taken through Virtual or Blended models as long as a 60% or higher grade is achieved and the student has met all requirements for assignment completion and attendance as set forth by the district/teacher/coordinator.

Level 4: All *In-Class Students* will go to a blended learning style and all *Virtual Students* will remain on their current course of study, virtually.

SPORTS and EXTRACURRICULAR ACTIVITIES:

LEVEL 1, 2 and 3--Sporting events and extracurricular activities will continue as normal unless otherwise notified. We will seek assistance from the OSSAA, abiding by their guidance for safe play. There are many uncertainties at the current time of what a fan experience will look like. This is an ongoing situation to be monitored daily.

Level 4: All extracurricular activities will be cancelled until school resumes.

EXPOSURES, DIAGNOSES, & RETURN TO SCHOOL AFTER COVID-19:

LEVEL 1, 2, 3 and 4:--Once a student or staff that attends school on a regular basis tests positive for COVID-19 the case is then under the jurisdiction of the County Health Department for quarantine guidance and anyone considered in close contact as deemed by the County Health Department will fall under the County Health Departments quarantine guidance.

The CDC RECOMMENDS, but does not mandate, the following:

- ❖ Anyone who had close contact with someone positive for COVID-19 should stay home for 14 days after exposure, based on the time it takes to develop the illness.
- ❖ Any child who tests positive or has COVID-19 symptoms may return to school after three days with no fever and diminished respiratory symptoms and ten days since symptoms first appeared. Two consecutive negative COVID tests given 24 hours apart would also indicate that a child may return to school. The negative test results must be provided to the school upon return.
- ❖ As always, be sure to call the school to report your child's absence.
- ❖ For more information, visit the following website: <https://www.cdc.gov/coronavirus>

This plan is subject to change as new information becomes available or as new situations arise related to COVID-19. Please note, Ringwood Public Schools will follow all mandated guidelines from the Center of Disease Control, the Oklahoma State Department of Education and the Governor of the State of Oklahoma.

Wade Detrick, Superintendent	580-883-2201
Denise Bowers-Elementary Principal	580-883-2201
James Worley-JH/HS Principal	580-883-2201

Ringwood Public Schools District Virtual/Blended Attendance Policy

Ringwood Public Schools have developed the following district attendance policy regarding virtual school days. Please note that each school site will have variances to these guidelines, appropriate to the grade level they are instructing.

- Blended students (normally in-class students that are out of class for an extended time due to significant medical reason or forced shut down of school) will be required to “engage” with the teacher at some point during the day via email, phone, text, login, video, DOJO, Google Classroom or any other means suitable with district and teacher/coordinator. Students may work at their own pace, but teachers will only be available for assistance during normal school hours. **You must have BOTH student engagement (contact), as well as acceptable assignment completion to count the student in attendance.**
- Virtual students (students that are in complete on-line classes on an at home basis) will be required to “engage” with the teacher at some point during the week via email, phone, text, login, video, DOJO, Google Classroom or any other means suitable with district and teacher/coordinator. Students may work at their own pace, but teachers will only be available for assistance during normal school hours. **You must have BOTH student engagement (contact), as well as acceptable assignment completion to count the student in attendance.**
- Students will be required to complete all assignments (to teacher/coordinator satisfaction) and turn them in electronically, or in-person. Assignments due dates will be at the discretion of the assigned teacher/coordinator of record. These requirements will need to be met in order for attendance to be recorded.

We recognize that the best education possible is with the students in class, with his/her teacher; however, this is proving to be a viable option when normal attendance is not possible, due to extenuating circumstances.



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RINGWOOD ELEMENTARY SCHOOLS REOPENING FRAMEWORK

BUSES:

LEVEL 1, 2 and 3—Buses will drop elementary students off at 2 locations. All students eating breakfast or have their first class in the middle or high school buildings will be dropped off at the cafeteria doors. Students not eating breakfast who attend classes in the lower elementary will be dropped off at the west doors of the lower elementary.

Level 4: School facilities closed and no buses will run.

ELEMENTARY ARRIVAL PROCEDURES:

Level 1, 2, and 3- Buses will drop off students in their designated area. All students eating a school breakfast will enter through the cafeteria doors. Students not eating a school breakfast will report to the building where their first hour class is housed. Lower elementary students may enter the west doors of the lower elementary. Middle elementary students may enter through the cafeteria doors. Elementary students with a first hour class in the high school may enter through the west doors by the band room. Parents wishing to accompany students to the doors of the buildings may park in the football parking lot. No parent parking is allowed in the west elementary parking lot for student arrival or pick up. Students may be dropped off at the doors, and parents should remain outside. Please feel free to spend as much time as needed with your child outside before allowing them to enter the building. Greeters will be at the doors of each designated area to welcome students to school and to take temperatures. Students will be allowed in the building starting at 7:45 a.m. and **should not** be dropped off earlier.

**Lower elementary students who eat breakfast will be escorted to their building by a school employee.

ELEMENTARY DISMISSAL PROCEDURES:

Level 1, 2, and 3- All bus students will board the buses between the middle elementary and high school buildings. Students will be escorted from the lower elementary building.

Car rider dismissal will remain unchanged and will be done on the south side of the lower elementary.

Walkers will be dismissed from the cafeteria after all car traffic has subsided.

PLAYGROUND:

The elementary playground will be closed to all students before school.

Level 1, 2—Students will be encouraged to practice social distancing as much as allowable. Recess periods will be spread out as much as possible during the lunch period.

Level 3-Classes will be assigned designated areas to use during their recess to allow for more social distancing.

HALLWAYS:

Level 1,2—Students will practice social distancing, to the greatest extent possible, when using the hallways between classes.

Level 3—Hallway traffic will be limited to one direction only.

LIBRARY BOOKS:

Level 1, 2, and 3-All books will be properly disinfected before being re-shelved for checkout to another student.

COMPUTER LAB:

Level 1, 2 and 3-All computers will be disinfected after student use. Each students will be provided with their own pair of headphones to use during computer use.

CAFETERIA:

See district plans.

ASSEMBLIES:

Level 1, 2, and 3:

All elementary assemblies will be held virtually when possible. No large gatherings of students will be held. Opportunities for parent's virtual participation will be done to the greatest extent possible.

CLASSROOM SEATING:

Level 1, 2 and 3- All elementary students PK-6 will be have assigned seating in each of their classes. Social distancing will be followed to the greatest extent possible.

BIRTHDAY AND OTHER PARTIES:

Level 1, 2: Birthday parties will be held with teacher permission only. Holiday parties will be held in the classrooms. Parents may sign up to provide store bought treats for students. Individually wrapped items are preferred. No parents or siblings will be allowed to attend school parties.

SCHOOL VISITORS:

Level 1, 2: Parents **will not be permitted** to accompany their child into the buildings upon arrival or wait inside the building for dismissal. If a child needs picked up early, please call the school first so that your child can be ready for you upon your arrival. Upon arrival, parents may take as much time as needed with their child outside before allowing their student to enter the building. Parents are strongly recommended to wear a face covering upon entry to the school and their temperature will be taken.

Level 3: Parent entry to the buildings will be limited. Parents are asked to call the school to make arrangements with school staff if their child is needed during the school day.

WATER FOUNTAINS:

See district plan

TEMPERATURE SCREENING:

See district plan

FACE COVERINGS: COPIED FROM DISTRICT GUIDELINES

See district plan

HYGIENE:

See district plan

All elementary students will be directly taught hand washing procedures and posters acquired from the CDC will be displayed throughout the school and in the bathrooms.

ELEMENTARY ATTENDANCE:

See district plan

IN-CLASS, BLENDED OR VIRTUAL LEARNING:

See district plan

SPORTS and EXTRACURRICULAR ACTIVITIES:

See district plan

EXPOSURES, DIAGNOSES, & RETURN TO SCHOOL AFTER COVID-19:

See district plan



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Ringwood Elementary Virtual Learning Option 2020-2021

Available Enrollment Grades:

Students in grades K-6 who are currently enrolled at Ringwood Public School District are eligible for a virtual only learning experience.

PreK is not a state mandated grade. Ringwood Public Schools offers a robust PreK program within our district, and this program will continue to be offered as an onsite program only for the 2020-2021 school year.

Expectations:

- *Students choosing virtual learning will commit on a semester basis
- *Students will participate daily in assigned learning activities
- *Students will show proof of participation by satisfactorily completing assignments that demonstrate evidence of student learning.
- *Students will satisfactorily complete assessments

Teachers:

A highly qualified, certified teacher will customize lessons for students. Assignments will be completed by using Edgenuity, Exact Path, Handwriting Without Tears, and other online formats. Teachers will check in with virtual students on a weekly basis to monitor progress.

Online Format:

The virtual learning format is aligned with Oklahoma State Standards. The following online formats may be used:

- *Edgenuity
- *Exact Path
- *Handwriting Without Tears
- *Online Curricular Resources used in the regular classroom setting



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*Other available materials

Standardized Testing:

All students will take three reading benchmark tests throughout the year. These tests are conducted at school by a certified teacher. Students are also required to participate in all state mandated testing on site. Testing appointments will be arranged in advance.

Attendance:

Daily attendance in virtual learning is required. The following may be used as stand alone or combined evidence of daily participation:

- *Logins to virtual learning sites
- *Completion of daily virtual assignments
- *Documented participation in ongoing lessons
- *Documented telephone conversations
- *Uploads of images, documents, or videos documenting student learning

Extra Curricular Activities:

Virtual students will not be eligible to participate in extra curricular activities.



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Ringwood High School Covid-19 2020-2021 School Year Reopen Plan

Vision

We cannot prevent everything but we can do all we can to reduce the percentages.

Overriding ideal for prevention

- Trying to keep groups together as much as possible.
- Sanitizing often
- Social Distancing when possible
- Directing traffic and pathways

Groups

Students will be split into 3 groups

- Group 1 Seniors and Juniors
- Group 2 Sophomores and Freshman
- Group 3 7th and 8th graders

Enrollment

Enrollment: Split into 3 days 8-11 am

- Group 1 on day 1 using classrooms, social distancing w/ overflow rooms also
- Group 2 on day 2
- Group 3 on day 3
- Appointment beyond that for those who miss

Morning and Lunch

- Morning and Lunch we will gather in our new gym stands with groups divided and then boys on one side girls on the other.
- If we need extra space we can use the Old Gym.
- Temperature checks will be given in the morning of every student.
- Release from morning and lunch will be staggered and groups will be kept together.

Lunch

- Lunch: 3 lunches: 4 min to walk over 10 min to eat
- Group 1 11:50 bell
 - 11:54 eat
 - 12:04 done walk to assigned gym stands
- Group 2 12:00 bell (would stay in class until 12:00)
 - 12:04 eat
 - 12:14 done walk to assigned gym stands
- Group 3 12:00 walk to assigned gym stands
 - 12:10 walk to cafeteria
 - 12:14 eat
 - 12: 24 done, walk to assigned gym
- 12:30 bell for 5th hour

Groups will be rotated to align with teacher's duties.

- Green Group= go first
- Yellow Group= wait go second
- Red Group=third group go to gym first.

Classroom

- Teachers will not rotate classrooms to teach.
- Classes will stay in their groupings for most of the day excluding electives.
- Facecoverings are optional.
- Seating charts will be required in each class.
- Classrooms will be sanitized after each hour and at the end of each day.

Hallways

- One Way Hallways and Staircases will be used.
- The south stairs will be for all traffic to go down.
- The north stairs will be for traffic to go up.

Lockers

- Lockers not will be issued.
- Backpacks will be used.

Distance Learning

- Edmentum is the OSDE approved educational platform that we will use for distance learning.
- Edmentum is aligned with the Oklahoma Academic Standards.

Extra-Curricular Activities and Distance Learning

- Students who choose fulltime distance learning will not be allowed to participate in any extra-curricular activities.

Sports

- We will sanitize all equipment that will be used.
- Every team will use personal water bottles.
- Every team will use personal towels.
- Players will still play the games with same contact as usual.
- We will follow the guidelines set forth by the O.S.S.A.A.

Quarantine Area

- A quarantine room will be provided for students that come to school and then show signs of fever or other symptoms.

Subjectivity

- Any action that Ringwood Public Schools takes to address public safety, with the concern of Covid-19, will be subject to change for renewal or revising to address the ever changing environment and concerns of Covid-19.

Ringwood High School
James Worley